



ASIAN PRODUCTIVITY ORGANIZATION

PROJECT NOTIFICATION

18 April 2013

1. **Project Code:** 13-RP-16-GE-DON-C
2. **Project Title:** Development of Center of Excellence
3. **Duration:** Between one week to several weeks, depending on the type of project or activity
4. **Venue:** APO member countries
5. **Implementing Organizations:** This project will be implemented by the APO Secretariat in close collaboration with participating APO member countries
6. **Objectives:**
 - a) To support the establishment of APO centers of excellence (COE) and facilitate learning and sharing of best practices in a particular field or area to promote productivity among member countries; and
 - b) To support initiatives in member countries to promote and scale up activities on the subject covered by the COE.

7. **Background:**

At the 50th Session of the Governing Body Meeting in Tehran in April 2008, several APO directors highlighted the need to explore the feasibility of establishing COE in areas in which NPOs have unique strengths and expertise in order to facilitate the sharing of knowledge and best practices to intensify productivity promotion. This was subsequently followed by discussions at the 50th WSM and the establishment of the pilot COE on Business Excellence in SPRING Singapore. Based on the lessons and insights gained from the pilot project, a new COE will be established for a new area.

8. **Scope:**

- a) Undertaking surveys to identify member country needs on the subject to be covered by COE.
- b) Convening expert meetings, roundtable conferences and workshops, to discuss survey plans and/or survey results, case studies, and new development strategies;
- c) Assigning of international and national experts and APO Secretariat Staff to events in b).

9. **Implementation Procedures:**

The Research and Planning Department will be coordinating the COE project. It will prepare

specific Project Implementation Plans for the project activities to be undertaken within the year in close coordination and consultation with concerned departments in the Secretariat and NPOs in member countries.

10. Financial Arrangements:

a) To be borne by the APO:

- i) All assignment costs of overseas and national experts;
- ii) Local implementation costs including rental of conference rooms, documentation, etc.; and
- iii) Other preparatory costs, if applicable.

b) To be borne by the host country:

Part of the local implementation costs as necessary.



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