

RECRUITMENT ANNOUNCEMENT

Agriculture Program Officer

The Asian Productivity Organization (APO), an intergovernmental organization with the Secretariat located in Tokyo, is seeking a dynamic, competent, and experienced Program Officer for its Agriculture Department.

The functions of this position include the formulation, implementation, evaluation, and follow-up of programs and projects in human resources development (HRD)—seminars, symposia, study meetings, training courses, and surveys—in the food and agriculture field, including forestry and fishery. The main responsibilities include planning, facilitating, and implementing projects; preparing and editing project documents; identifying and coordinating with resource persons; and conducting follow-up activities on projects implemented.

Applicants should possess a good knowledge of the productivity enhancement activities and socio-economic development needs of the Asia-Pacific region, a high degree of resourcefulness and creativity, and analytical capability. They must hold at least a bachelor's degree, preferably with a Master's or Doctoral degree, from reputable colleges or universities in agricultural economics, development economics, or HRD, with: 1) sufficient experience in project planning and implementation, economic analysis, research, project management, and report preparation; 2) at least 10 years of professional experience in international organizations, government service, public corporations, research institutions in the areas of food and agriculture, or productivity movement; 3) good exposure to international and/or regional conferences/meetings and good knowledge of food and agriculture in Asia and the Pacific; 4) good interpersonal and public relations skills; and 5) proficiency in both written and spoken English. Applicants should be from APO member countries, in excellent health, and preferably between 35 and 48 years old.

Salary will be commensurate with qualifications and experience, comparable with similar positions in other international organizations, and tax exempt in Japan for international recruits, plus other benefits. Appointment will be on fixed-term basis for two years and renewable thereafter upon mutual consent.

Interested candidates should send a resume with photograph by 15 May 2004 to:

*The Secretary-General
Asian Productivity Organization
2F Hirakawacho Daiichi Seimei Building
1-2-10 Hirakawacho, Chiyoda-ku
Tokyo 102-0093, Japan
(e-Mail: apo@apo-tokyo.org)*

*Please refer to the APO Web site at www.apo-tokyo.org
for further details.*