## RECRUITMENT ANNOUNCEMENT

## **APO PROGRAM OFFICER**

The Asian Productivity Organization (APO), Tokyo, an intergovernmental organization established to contribute to the socioeconomic development of Asia and the Pacific through productivity enhancement, is seeking a dynamic and competent Program Officer with considerable work experience in the industry and service sectors, particularly in although not confined to environmental management.

The main responsibilities are to plan, manage, implement, evaluate, and follow up on activities relating to environmental and industrial management, such as training courses, workshops, study meetings, symposia, demonstration projects, surveys, and others. This position will require occasional overseas travel.

Interested candidates must have at least a Master's degree in social sciences, management, industrial engineering, or environmental management from a recognized college or university and should have at least 10 years of working experience in government service, public- or private-sector corporations, research institutes, or institutions of higher learning. Experience in consultancy work and in conducting training programs is an advantage. Candidates must also have a good working knowledge and understanding of the productivity and socioeconomic development needs of Asia and the Pacific in general and APO member countries in particular. Proficiency in both spoken and written English and the ability to relate and communicate well with people are prerequisites for employment.

Candidates must be from APO member countries, in excellent health, and preferably between 35 and 45 years of age. Salary will be commensurate with qualifications and experience, tax exempt in Japan for international recruits, plus other benefits. Appointment will be on fixed-term basis for two years, and renewable thereafter upon mutual consent.

Interested candidates should send a resume with photograph by 30 April 2005 to:

The Secretary-General Asian Productivity Organization 1-2-10 Hirakawa-cho Chiyoda-ku, Tokyo 102-0093 JAPAN (e-Mail: jobs@apo-tokyo.org)

Please visit the APO Web site at www.apo-tokyo.org for information on the mission and work of the organization.



"Today is my retirement day and I want to give you back the memos you gave me." (Amit Singh, Fiji)