Form1-1

Month Date 　 Year

Training Program on Productivity Improvement for the Supporting Industry

Application Form (Monozukuri Project)

1. Applicant Company

Company name:

Title/position and name of the representative person:

Address:

Date of establishment: 　　 Type of industry:

 Number of employees: 　　 Capital:

 Classification of the head office in Japan:

 Investment ratio: Japanese company: 　　 %

 Company in the target countries: 　　%

(Not required to fill in the ratio above if the head office in Japan applies for the program)

Main business activities:

Main products:

Person responsible for the project:

 Department: 　　　 　 Title/position and name:

Contact person:

 Department: 　　　 　 Title and name:

Phone: 　　　 　 FAX:

 Email:

2. Training and technical Guidance

Location: City:

Name of educational institution (JEC):

Name of programs/courses:

Target techniques/skills:

Reason/purpose of the project and contents of training and technical guidance:

・Reason/purpose (　　　　 　 　 　　)

・Contents (　　　　　 　 　　)

Project implementation period:

Month　　 Date 　　 Year　 ~ Month　　 Date　　 Year　 　 (　　days)

Number of training days (excluding holidays): (　　days)

Number of trainees:

3. Information of expert(s) and language

Number of expert(s): 　　 　　Language to be used in the training:

Expert’s name: 　　　　　 　　　　Nationality:

Expert’s company/organization and title/position:

Note: Please enter required information of each expert if more than one expert gives training.

Assisted by interpreter(s): [ ] Yes　[ ] No　Language: 　　　 　⇔

Note: Interpreters cannot be dispatched from Japan.

4. Estimate of the amount of budget

Total amount: 　　　　　　　　 （[ ] USD/[ ] JPY）

* Technical guidance fee:

　　　 per day x 　　 day(s) = subtotal:

Note:

* Actual expenses with a cap of JPY10,000 per hour and JPY40,000 per day; at least 2 hours per day of training are required.
* At least 2 hours per project of training are required for the issuing of the certificate.
* At least 4 hours per visit of training are required for experts when dispatched from Japan.
* Live online training is also eligible for subsidy.
* Expenses for the preparation of educational materials (JPY80,000 for each project):

subtotal:

* Airfares:

　　　 x 　　 person(s) = subtotal:

* Public transportation fees (for domestic travel in Japan when an expert is dispatched from Japan to India):

　　　 x 　　 person(s) = subtotal:

* Accommodation fees and daily allowances for experts (with a cap separately determined by the APO):

　　　 per night x 　　night(s) = subtotal:

* Interpretation fees:

　　　 per day x 　　day(s) x 　　 person(s) = subtotal:

* Translation and printing fees for materials to be used for technical guidance:

 subtotal:

* Rent for meeting rooms to conduct technical guidance:

　　　 per day x 　　day(s) = subtotal:

* Transportation costs (including insurance costs) for materials and equipment necessary to enhance the training/guidance:

subtotal:

* Expenses for the live online training tools and educational materials:

subtotal:

Note: can be subsidized to the extent that the APO considers necessary; for more details inquire with the APO

* Costs of a COVID-19 PCR test and issuance of a certificate of negative test result for experts:

subtotal:

Note: can be subsidized to the extent that the APO considers necessary; for more details inquire with the APO