Form1-1

Month Date 　 Year

Training Program on Productivity Improvement for the Supporting Industry

Application Form (Monozukuri Project)

1. Applicant Company

Company name:

Title/position and name of the representative person:

Address:

Date of establishment: 　　 Type of industry:

Number of employees: 　　 Capital:

Classification of the head office in Japan:

Investment ratio: Japanese company: 　　 %

Company in the target countries: 　　%

(Not required to fill in the ratio above if the head office in Japan applies for the program)

Main business activities:

Main products:

Person responsible for the project:

Department: 　　　 　 Title/position and name:

Contact person:

Department: 　　　 　 Title and name:

Phone: 　　　 　 FAX:

Email:

2. Training and technical Guidance

Location: City:

Name of educational institution (JEC):

Name of programs/courses:

Target techniques/skills:

Reason/purpose of the project and contents of training and technical guidance:

・Reason/purpose (　　　　 　 　 　　)

・Contents (　　　　　 　 　　)

Project implementation period:

Month　　 Date 　　 Year　 ~ Month　　 Date　　 Year　 　 (　　days)

Note: The period for a project to be subsidized is, in principle, until the end of December 2025. However, for projects that will be implemented beyond this period, subsidies will be provided for expenses incurred within the eligible period (up to the end of December 2025).

Number of training days (excluding holidays): (　　days)

Number of trainees:

3. Information of expert(s) and language

Number of expert(s): 　　 　　Language to be used in the training:

Expert’s name: 　　　　　 　　　　Nationality:

Expert’s company/organization and title/position:

Note: Please enter required information of each expert if more than one expert gives training.

Assisted by interpreter(s): Yes　No　Language: 　　　 　⇔

Note: Interpreters cannot be dispatched from Japan.

4. Estimate of the amount of budget

Total amount: 　　　　　　　　 （USD/JPY）

* Technical guidance fee:

　　　 per day x 　　 day(s) = subtotal:

Note:

* Actual expenses with a cap of JPY10,000 per hour and JPY40,000 per day; at least 2 hours per day of training are required.
* At least 2 hours per project of training are required for the issuing of the certificate.
* At least 4 hours per visit of training are required for experts when dispatched from Japan.
* Live online training is also eligible for subsidy.
* Expenses for the preparation of educational materials (JPY80,000 for each project):

subtotal:

* Airfares:

　　　 x 　　 person(s) = subtotal:

* Public transportation fees (for domestic travel in Japan when an expert is dispatched from Japan to India):

　　　 x 　　 person(s) = subtotal:

* Accommodation fees and daily allowances for experts (with a cap separately determined by the APO):

　　　 per night x 　　night(s) = subtotal:

* Interpretation fees:

　　　 per day x 　　day(s) x 　　 person(s) = subtotal:

* Translation and printing fees for materials to be used for technical guidance:

subtotal:

* Rent for meeting rooms to conduct technical guidance:

　　　 per day x 　　day(s) = subtotal:

* Transportation costs (including insurance costs) for materials and equipment necessary to enhance the training/guidance:

subtotal:

* Expenses for the live online training tools and educational materials:

subtotal:

Note: can be subsidized to the extent that the APO considers necessary; for more details inquire with the APO

* Costs of a COVID-19 PCR test and issuance of a certificate of negative test result for experts:

subtotal:

Note: can be subsidized to the extent that the APO considers necessary; for more details inquire with the APO